

Crafton Hills College

Crafton Council

Committee Minutes

Date: May 22, 2012

Time: 1:00 p.m.

Location: President's Conference Room

Members Present:

Denise Allen
 Gloria Harrison
 Cheryl Marshall
 Karen Peterson
 Mike Strong
 Chris Walsh
 Rebeccah Warren-Marlatt
 Keith Wurtz

Members Absent:

Colleen Gamboa
 Scott Rippy

Guests:

Kyle Hundley
 Michelle Riggs

TOPIC	DISCUSSION	FURTHER ACTION
Approval of May 8, 2012 Minutes	Minutes approved with no corrections.	
Committee Revisions – Keith Wurtz	<p>Keith distributed an updated list of CHC committees for Council's review and discussion. The recommended changes are as follows:</p> <ul style="list-style-type: none"> • Combine the Accreditation and Outcomes committees into the Institutional Effectiveness, Accreditation, and Outcomes Committee. The following charge was added: Guide the Outcomes Assessment process for the entire college, including: <ol style="list-style-type: none"> a. Develop a college assessment plan that is easy to use and meaningful for SLOs/SAOs b. Develop best practices for creating and assessing SLOs/SAOs. c. Provide meaningful feedback, suggestions, and guidance on SLOs/SAOs and their assessment for the purpose of program improvement. d. Coordinate training for faculty, staff, and management with regard to SLOs/SAOs and their assessment. • Change the name of the Enrollment Management, Student Success and Engagement Committee to the Enrollment Management and Student Success Committee. The committee charges were combined. • Matriculation Committee Recommendation to reduce the number of committee members. 	<p>Rebeccah will check Title V language and report back.</p>

	<ul style="list-style-type: none"> • Professional Development Committee membership needs to be defined. • Safety Committee • Budget Committee <p>It was agreed that the President should be listed as an Ex-Officio member on all committees that report to Crafton Council.</p>	<p>Karen Peterson will take this item to the Professional Development Committee and report back.</p> <p>Mike will reconcile with the Operational Plan.</p> <p>Mike will write the charge, define membership, and present a recommendation to Crafton Council.</p> <p>Keith will update.</p>
Transition Plan	<p>Cheryl Marshall gave an overview of CHC's proposed transition plan. The plan is tentative and still needs approval from the Chancellor and then the Board of Trustees. Cheryl would like input from Crafton Council before faculty leave for summer break. In developing the plan, decisions were centered around reducing management costs while still having the resources to get the work done.</p> <p>Cheryl apologized for the timing of the proposal and the perception of "summer magic." It was hoped that the proposal would have been discussed several months ago, but that didn't happen. The Chancellor will be meeting with the two presidents and the vice chancellor of fiscal services, then take all three plans to the Board in June. Cheryl will send a communication to the campus immediately after the Board meeting.</p>	
Solar Farm	<p>Mike Strong reported that So. California Edison is pushing back on their initial agreement with CHC because they did not realize the implication of our system on SCE's equipment. They are going to allow us to turn on the system at 75% while they figure out what they are going to do about the additional 25%. We will need to pay them \$10,000 for their study which will take 60 days. At the end of the 60 days, they will tell us what needs to be done with their system.</p>	
<p>Mission Statement The mission of Crafton hills College is to advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement The vision of Crafton hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>